


The Washington Resale Certificate must be applied for and downloaded from the WA Department of Revenue. The application can be submitted online in your taxpayer portal here: <https://secure.dor.wa.gov/home/>

**Example of the Washington Resale Certificate - We need the current Form:**

 STATE OF WASHINGTON	<h1>RESELLER PERMIT</h1> <p>Washington State Department of Revenue PO Box 47476 • Olympia, WA 98504-7476 • 1-800-647-7706</p>
<b>Issued to:</b> <input type="text"/>	<b>Permit Number:</b> <input type="text"/>
	<b>Effective Date:</b> <input type="text"/>
	<b>Expiration Date:</b> <input type="text"/>
<b>Business Activities:</b> <input type="text"/>	
<b>This permit can be used to purchase:</b> <ul style="list-style-type: none"><li>• Merchandise and inventory for resale without intervening use</li><li>• Ingredients, components, or chemicals used in processing new articles of tangible personal property produced for sale</li><li>• Feed, seed, seedlings, fertilizer and spray materials by a farmer</li><li>• Materials and contract labor for retail/wholesale construction</li><li>• Items for dual purposes (see Purchases for Dual Purposes on back)</li></ul>	
<b>This permit <u>cannot</u> be used to purchase:</b> <ul style="list-style-type: none"><li>• Items for personal or household use</li><li>• Promotional items or gifts</li><li>• Items used in your business that are not resold, such as office supplies, equipment, tools, and equipment rentals</li><li>• Materials and contract labor for public road construction or U.S. government contracting (see Definitions on back)</li><li>• Materials and contract labor for speculative building</li></ul>	
<b>This permit is no longer valid if the business is closed.</b>	
<b>The business named on this permit acknowledges:</b> <ul style="list-style-type: none"><li>• It is solely responsible for all purchases made under this permit</li><li>• Misuse of the permit:<ul style="list-style-type: none"><li>– Subjects the business to a penalty of 50 percent of the tax due, in addition to the tax, interest, and penalties imposed (RCW 82.32.291)</li><li>– May result in this permit being revoked</li></ul></li></ul>	
<b>Notes (optional):</b> _____ _____ _____	
<b>Important:</b> The Department of Revenue may use information from sellers to verify all purchases made with this permit were qualified.	